

TIMOTHY ANTONIADIS

Mobile: +64 27 369 1506, Email: tim_a@icloud.com

Professional Profile

An ambitious and self-motivated **Law and Science graduate** from the University of Otago, to be admitted as a Barrister and Solicitor of the High Court of New Zealand March 2020. Experienced enabling organisational performance and improving oversight, as an **Analyst and Advisor to the Deputy Director General of Corporate Services** at the New Zealand Government Ministry for Primary Industries (MPI) and more recently as a **Contractor at Te Arawhiti**. Accomplished working independently, and as part of a team to deliver complex projects from end to end. Confident building relationships and interfacing with clients to develop solutions and provide advice.

Skill Summary:

Research and writing skills: Experienced analytical and conceptual problem solver. Adept at distilling, drafting and presenting large amounts of information into targeted and functional analysis.

Assessment and Decision making: Intellectually flexible, adept striking the appropriate balance between detail, and strategic or long-term insight. Confident developing systems and processes to drive effective decision making and improved outcomes.

Developing and maintaining reports: Enthusiastic researcher, practiced in identifying trends, processes and issues to measure and improve performance. Created value by leveraging that information to anticipate problems and provide potential solutions in the form of proposals and advice.

Building and managing relationships: Adaptable, conscientious and proactive team player. Effective and immediate relationship builder. Demonstrated verbal and written communication skills, utilised to collaborate and influence productive relationships.

Innovation and continuous improvement: Open-minded, versatile and forward-thinking problem solver. Comfortable working in ambiguity to explore creative solutions to existing or anticipated problems.

Influencing and Negotiating: Versed in developing arguments to address, persuade and instruct clients, colleagues and stakeholders. Influenced stakeholders to adopt an alternative perspective, provide direction and steer change.

Career Summary:

Te Arawhiti	Contractor	August 2019 –
ML Phillips Consulting	AML/CFT Risk Assessment/Compliance Officer	July 2019 –
Hokkaido Tourism Management, Japan	Concierge (Seasonal)	November 2018 – March 2019
The Ministry for Primary Industries	Analyst and Advisor to the Deputy Director General for Corporate Services	July 2016 – October 2018

Qualifications:

The University of Otago	Bachelor of Laws	February 2011 – April 2016
	Bachelor of Science, majoring in Genetics	February 2011 – April 2016
Institute of Professional Legal Studies	Professional Legal Studies	March 2019 - July 2019

Career History:

TE ARAWHITI

Contracting to support Regional Directors at Te Arawhiti, a new Crown agency dedicated to fostering strong, ongoing and effective relationships with Māori across Government through the Treaty of Waitangi Treaty settlement process. Working at my own direction to facilitate the delivery of technical solutions and other government obligations.

Contractor:

August 2019 –

Key result areas:

- Conceptualising, developing and building a Case Management System to capture information and enable analysis on all applications made for Customary Marine Title/Protected Customary Rights under the Marine and Coastal (Takutai Moana) Act 2011. Initiated a dashboard application to act as 'one source of truth' on government understanding of all applications.
- Utilising significant public-sector writing experience, as well as knowledge of machinery of government and relevant legislation to deliver high quality Ministerial correspondence and Official Information Act responses. Driving this work from start to finish requires mature and sound analytical skill and sound judgement to produce outcomes that can be relied on in a technical and high-pressure environment.

ML PHILLIPS CONSULTING

Contracting in my own time to assist in the development and drafting of Anti-Money Laundering and Counter Terrorism Funding (AML/CFT) risk assessments and compliance programmes for a range of small to medium sized legal and financial services firms in observance of the requirements legislated under the AML/CFT Act 2009.

Contractor:

July 2019 –

Key result areas:

- Thorough analysis of client's businesses in conjunction with detailed understanding of money laundering practices globally, to ensure the drafting of accurate risk assessments and associated compliance programmes. Producing documentation to guide the employees of a given client's practice in their roles day to day.

THE MINISTRY FOR PRIMARY INDUSTRIES (MPI), NEW ZEALAND

Analyst and Advisor to the Deputy Director General (DDG) of Corporate Services (CS), the Branch at MPI responsible for the Finance, Business Technology, Cost Recovery, Human Resource and Security & Privacy functions of the Ministry. The role required balancing priorities and competing deadlines to manage strategic risk, enable optimised performance and implement strategic plans. Responsible for providing support and advice to the DDG of CS, across the breadth of Corporate function.

Advisor and Analyst:

July 2016 – October 2018

Key result areas:

- Facilitated improved decision making by spearheading the redesign of a range of reporting mechanisms for the CS Senior Leadership Team. Instituted the CS process maps and performance reporting structures as well as other business processes to provide for enhanced oversight and effective management of the CS function.
- Conceived a digitised approach to the risk management process. Established efficiencies in identifying, mitigating and reporting on risk. Provided clear, concise and practical advice to senior decision makers on risk management. Significantly reduced CS risk exposure by creating an effective governance platform for risks and opportunities identified across the Ministry.
- Steered the overhaul of an array of communications, targeted to both internal and external audiences. Published a digestible CS strategy which demonstrably improved staff and customer engagement in CS.

- Consulted with CS senior leaders to drive, negotiate and manage the annual CS Business Plan. Collaborated with colleagues across the Ministry to ensure a co-ordinated approach to realising MPI priorities. Maintained a cross-MPI network to provide a reliable source of knowledge to decision makers.

Achievements:

- Independently executed the detail and structure for the centralised CS performance reporting framework. Launched a CS performance reporting group to advocate for improved reporting and oversight. Contributed to setting and measuring Organisational outcome measures for the 2018-2022 MPI strategy.
- Comprehensively managed, and autonomously conducted, analysed and presented the findings for the 2018 Customer Experience survey. Sought actionable feedback from over 2500 internal customers. Identified deliverables, which drove consequential improvements to Customer Engagement (CES) and Net Promoter Scores (NPS).
- Orchestrated the CS business planning process for 2018 during a period of significant change. Utilised existing relationships with senior leaders to negotiate and deliver an annual plan, budgeting for over 12 million dollars in Government funding.

HOKKAIDO TOURISM MANAGEMENT, JAPAN

Liaised with high profile international guests to deliver services and solutions, as a concierge at Japan's premier luxury ski resort. Worked as part of a team to develop insight into customer experience.

Operator:

November 2018 – March 2019

Interests and Memberships

- Leadership in a range of sports teams, including as a player/manager of the 'Rinston Weids' (a senior football team for Karori Waterside FC), as a member of the 2018 Wellington Division 1 winning 20/20 cricket team the 'Stale Danes'; as well as alongside now NBA star Stevens Adams in various Wellington Senior A basketball competitions.
- Volunteered with the Red Cross as a support person to resettle refugees on their arrival to Wellington. Helped the family enrol with schools and doctors, budgeting, shopping and generally explaining how things work in New Zealand.
- Mature and active interest in emerging technology and innovation across a variety of fields, including genomics, biotechnology, and environmental management.
- Ongoing passion for travel, with a particular interest in exploring culturally diverse and developing countries. Actively seeking out learning experiences which may provide perspective and practical lessons difficult to develop otherwise.
- 10 years playing the tenor Saxophone with regular lessons and practice, including as part of various jazz bands.

About Me

I am an outgoing and engaging personality who thrives in collaborative settings, whilst maintaining the drive to succeed independently. I am fortunate in that my unique experiences have provided me the savvy to structure and balance my personal and professional life, and to develop insight from both. While my time organising a number of competitive sports teams has taught me to be critically aware of the importance of open communication, patience and empathy, my professional experience in Government has provided me the opportunity to be self-reliant, disciplined and well-organised in an organisational setting where time and resource management are key. In this way, the transferable set of skills I have adopted and developed in both my personal and professional life, will place me well to make an immediate impact in any role in which I am given the opportunity.