

# Gregory Burnand

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## Highlights of Qualifications and Experience

- Years of experience working as part of a team including team leader roles
  - Works well individually and unsupervised
  - Easily adaptable to new technologies and learning
  - Excellent time management skills for dividing time between specific activities
  - Training experience with new employees
  - Flexible - experience with shift hours, on call demands and long days
  - Driven to extend knowledge base
  - Respect and commitment to personal and professional privacy
  - Customer focused - customer satisfaction first
  - Problem solving skills from years as a faultman - thinking outside the box
  - Respect of people and cultures gained from world travel and colleagues
  - Good computer skills
  - Privacy and confidentiality respected and understood
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## Professional Experience

### **Crown Law**

Discovery Assistant

May 2017 - Present

When evidence is received and sorted I scan and code (in Delium) this evidence for various legal teams.

Skills gained: data entry, confidentiality, time management and teamwork.

### **Transworks Ltd**

Telecommunications Technician - Transmission (Faults and Build, previous Cellular Faults and Optimization)

September 2010 - February 2016 (Contractor February 2016 – Present)

Working as part of the Faults and Build teams to provide service to the leading Telecommunications companies in New Zealand

Skill set: Transmission, Cellular and Fibre

### **May 2009 – August 2010**

Travelled Europe while living in Berlin, Germany

### **Downer EDI Engineering**

Telecommunications Technician - Transmission (Faults and Build) and Cellular (Faults)

October 2005 - May 2009

Completed a three year on the job apprenticeship. Key areas of the job included Core build, Structured cabling, Transmission and Switch faults

### **Various Hospitality Bars and Restaurants**

Duty Manager and Bartender

September 2002 - September 2005

Managing a Bar as well as staff while completing everyday activities

### **Diagnostic Medlab**

Laboratory Assistant

February 2001 - July 2002

Sorting and redirecting of incoming specimens

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## **Education and Training**

### **Victoria University of Wellington - Law School**

Bachelor of Laws (LLB)

2016 - Present

### **Telecommunications Industry**

- Class 2 HT license
- 4WD Driver training
- EWP Scissor Lift, Self Propelled and Truck Mounted Boom - NZQA 23966, 23960, 23961, 23962
- Height Safety - NZQA 17600, 25045, 15757, 17025
- Protecting the Telecom Network
- Vodafone New Zealand Accreditation
- Safe Manual Handling
- Telecom Code of Conduct
- Red Cross New Zealand First Aid CPR Certificate
- Traffic Controller Level 1 - NZ Transport Agency

### **City Volkshochschule (Berlin, Germany)**

German Language Course A1.1 and A1.2

2010

### **New Zealand Qualifications Authority (NZQA)**

National Certificate Telecommunications - Bearer and Switch Level 3

National Certificate Telecommunications - Level 2

2009

**District Licensing Agency - Auckland City Council**

General Managers Certificate

2004

**Auckland University Technology (AUT)**

Certificate Introductory Computing - Pass with Distinction

2000

**Marcellin College**

Sixth Form Certificate 1999

Fifth Form Certificate 1998

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**Extracurricular**

**Bay Olympic Soccer Club**

1987 - 2015

**Mt Ruapehu Snowboarding Season Member**

2010 - 2015

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**References**

**Julia Cameron**

Crown Law - Litigation Services Manager

027 572 0203

**Mark Newlands**

Transworks Ltd – Manager for Faults and Maintenance

0274 666 530