

GABRIELLE YOUNG

gabrielle.r.young@gmail.com

0212557082

Auckland

PROFILE

An ambitious and enthusiastic law graduate. Commands strong written and verbal communication skills as a result of two demanding tertiary degrees. Holds previous administrative and legal experience within the legal industry, with a competent ability across Microsoft Office suite and Infinity Management Software. Strong organisational skills and appreciation for the importance of attention to detail. A warm and friendly individual who prides herself on both, her loyalty to employers and her hard-working nature. A natural problem solver, with a focus on pragmatic, flexible and adaptable resolutions. With a strong-sense of initiative and a desire to get the job done, all manner of assignments are treated as an opportunity to learn and improve personal skill-set.

EDUCATION

Auckland University of Technology University **2016 – Current**

Bachelor of Laws (Hons)

Supervisor – Khylee Quince, Associate Professor, AUT Law School

Key Papers :

- Contract Law
- Company Law
- Commercial Contract Law
- Employment Law
- Resolution of Civil Disputes
- Insolvency & Receivership
- Advanced Private Law
- Real Property
- Law of Torts
- Trusts
- Personal Property
- Principles of Intellectual Property
- Criminal Law

University of Auckland **2011 - 2014**

Bachelor of Arts

Double Major - Political Studies and Film, Television and Media

Studies

WORK

EXPERIENCE

Claymore Partners

November 2018 – February 2019

November 2017- December 2017

November 2016 – February 2017

Law Clerk / Administration Assistant

- Conduct Research for Solicitors.
- Draft Memoranda for Solicitors.
- Draft letters to Clients for Solicitors.
- Review Contracts and report back to Solicitors.
- Update renewed contracts for Solicitors.
- Draft minor changes to contracts on advice from Solicitors and Clients.

Auckland University of Technology University

June 2019 – September 2019

Research Assistant

Supporting Dr Ayesha Scott's research in the financial impacts of domestic violence.

- Analyse qualitative data in the form of transcribed interviews.
- Set up process and structure for substantive analysis of interviews.
- Produced roughly 60,000 words of analysis for Dr Scott's review.

EXTRA

CURRICULAR

The Raranga Project – Mentorship Programme with Meredith Connell and

Kayes Fletcher Walker with Te Rakau Ture and Te Aro Ture

June 2019 – December 2019

Mentee of Hannah Clark, Senior Solicitor at Meredith Connell

REFEREES

Ben Langdon, Director, Claymore Partners

ben@claymore.co.nz

Dr Ayesha Scott, Senior Lecturer, Department of Finance, Auckland University of Technology University

ayesha.scott@aut.ac.nz