

GABRIELLE YOUNG

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Auckland

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Victoria Stewart/Andrew Simmonds

Simmonds & Stewart

Level 4

4 Vulcan Lane

Auckland

Dear Ms Stewart and Mr Simmonds

My name is Gabrielle Young and I am writing to apply for the role of Graduate Lawyer, advertised on Neuvoo and the Simmonds & Stewart website. I have recently completed the final year of my Bachelor of Laws degree, with Honours. I am eligible to commence my Professionals Certificate as of December 2019. I hold a GPA of 6.2 (B+) across my degree, and a GPA of 7.2 (A-) for my final year with Honours.

I began my law degree after working in a boutique corporate and commercial law firm, Claymore Partners in Auckland. I decided to return to study law because I was particularly drawn to the way Solicitor's had to turn abstract thinking into practical application and problem-solving. Similarly, I liked the idea that the role of a lawyer at its essence is to help people. I continued to work with the same firm regularly during my degree and the experience I gained was diverse and invaluable.

I undertook a wide array of junior tasks while with Claymore, including:

- Drafting letters to clients;
- Drafting renewed terms for Deed of Leases;
- Drafting varied terms in various commercial contracts;
- Drafting basic Sale and Purchase Agreements using the LINZ online system;
- Undertaking Companies Office and Personal Properties Securities Register searches;
- General research and drafting memorandum for Solicitors;

I am proficient at using Infinity Software, including time recording and billing.

In my first degree, a Bachelor of Arts double-majoring in Politics and Media Studies, I learnt of the valuable ways technology and media were shaping our political landscape in the 21<sup>st</sup> century. It may be trite to say but it is true that technology, when harnessed correctly, has the capacity to change our world for the better. I admire Simmonds & Stewart's focus on shifting the practice of law, with particular respect for the firm's use of open source legal documents. It would be a privilege to start out with a firm that is open to evolution, adaptive, and ambitious to transform how legal work is done. Similarly, I like that Simmonds & Stewart work alongside many startups. Working alongside a client during the formative stages of their business, must be hugely rewarding and make for a strong and trusting relationship between lawyer and client.

Having worked in a small firm I understand the importance of being a self-starter, showing initiative and problem-solving before seeking help. I enjoy the collaborative nature of working in a team, and know the value of liking and respecting the people you work with and for. I enjoy contributing to a happy team atmosphere and believe in getting in and doing whatever work is necessary to help my colleagues.

Thank you for considering my application and I look forward to hearing from you.

Kind Regards,

Gabrielle Young.